# Manitoba

SUPPLEMENTARY INFORMATION
FOR LEGISLATIVE REVIEW

1985 — 1986 ESTIMATES

Manitoba
Labour

## PREFACE

THIS DOCUMENT HAS BEEN PRODUCED BY THE DEPARTMENT OF LABOUR AS A DEPARTMENTAL SUPPLEMENT TO THE PRINTED MAIN ESTIMATES. IT IS INTENDED TO PROVIDE BACKGROUND INFORMATION ON THE DEPARTMENT WHICH SHOULD COMPLEMENT THE INFORMATION ALREADY CONTAINED IN THE PRINTED MAIN ESTIMATES. IT IS HOPED THAT THIS ADDITIONAL INFORMATION WILL ASSIST MEMBERS OF THE LEGISLATURE IN THEIR REVIEW OF THE ESTIMATES OF THE DEPARTMENT OF LABOUR.

THE CONTENTS OF THIS SUPPLEMENT ARE ORGANIZED INTO THREE PARTS. THE FIRST PART PROVIDES AN OVERVIEW OF THE DEPARTMENT OF LABOUR'S 1985/86 BUDGET REQUIREMENTS. THE SECOND PART PROVIDES FINANCIAL ANALYSIS INCLUDING DETAILS OF STAFFING REQUIREMENTS AND OF EXPENDITURES. THE INFORMATION IN PART TWO IS ORGANIZED ON THE BASIS OF EXISTING MAIN APPROPRIATIONS SO THAT IT WILL PROVIDE AN EASY CROSS REFERENCE TO THE PRINTED MAIN ESTIMATES. PART THREE PROVIDES FIVE YEAR HISTORICAL BUDGET COMPARISONS.

HONOURABLE AL MACKLING
MINISTER OF LABOUR

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# PART I

# DEPARTMENTAL OVERVIEW

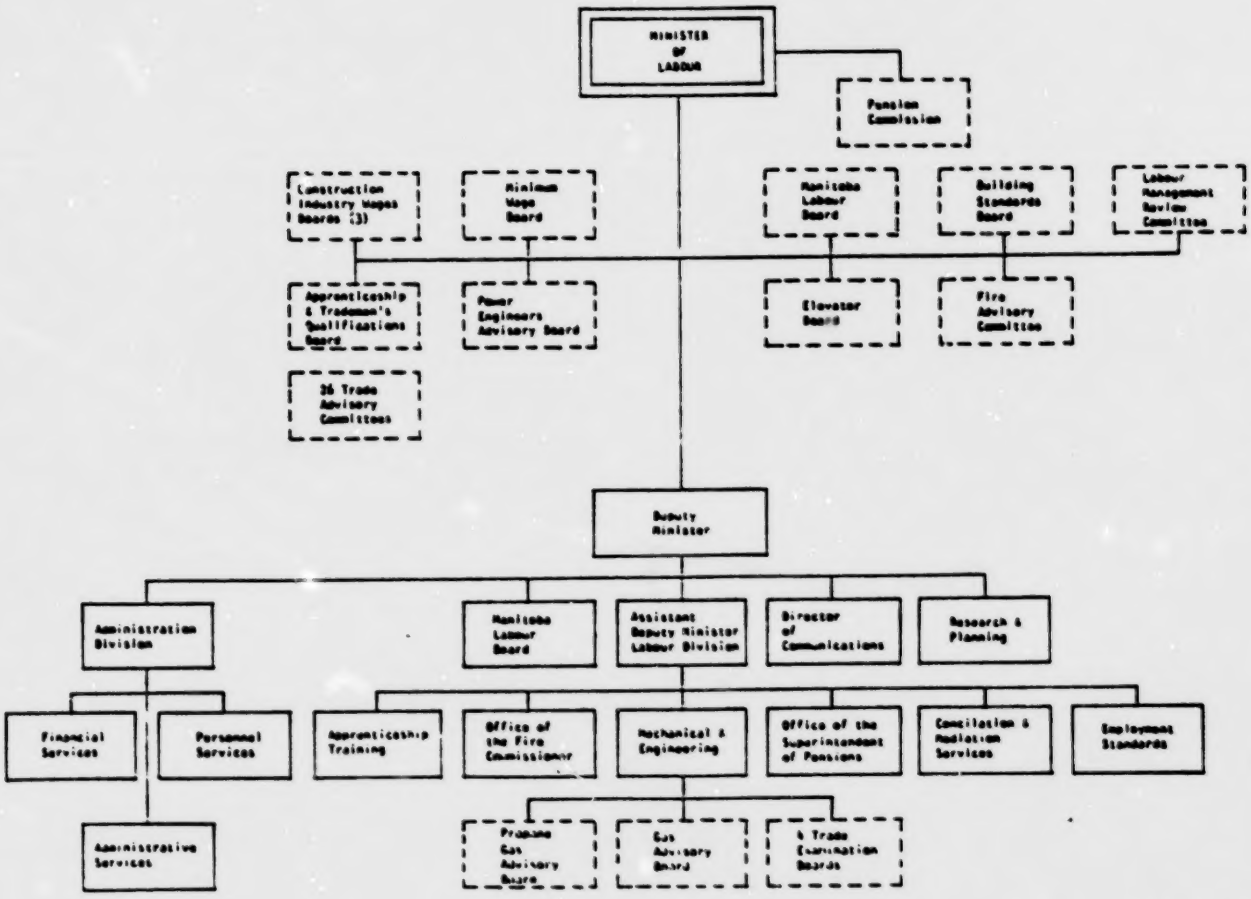
## DEPARTMENT OF LABOUR

The Department of Labour has been in existence for decades, although its structure has changed from time to time over the years. More recently, during the period from November 1978 to November 1983, the department included Manpower program responsibility and was known as, first, the Department of Labour and Manpower and later the Department of Labour and Employment Services. In November 1983, responsibility for the Employment Services programs transferred to the new Department of Employment Services and Economic Security and the department became the Department of Labour again.

The Department is made up of an Administration and Finance component (which includes the departmental executive offices) and an operating division (Labour Division) which is comprised of eight operating branches or units, as outlined in the following Organization Chart. A brief description of the role and responsibilities of each of these areas is included in Part II.

SCHEDULE 1

ORGANIZATION CHART



SCHEDULE 2

## STATUTORY RESPONSIBILITIES OF THE MINISTER OF LABOUR

Amusements Act (Parts II and IV)
Apprenticeship and Tradesmen's Qualifications Act
Barbers Act
Buildings and Mobile Homes Act
Construction Industry Wages Act
Electricians' Licence Act
Elevator Act
Employment Services Act
Employment Standards Act
Fire Departments Arbitration Act
Fires Prevention Act (Part II)
Gas and Oil Burner Act
Hairdressers Act
Labour Relations Act
Department of Labour Act
Municipal Act (Sections 295-306)
Payment of Wages Act
Pension Benefits Act
Power Engineers Act
Remembrance Day Act
Retail Business Holiday Closing Act
Steam and Pressure Plants Act
Vacations with Pay Act

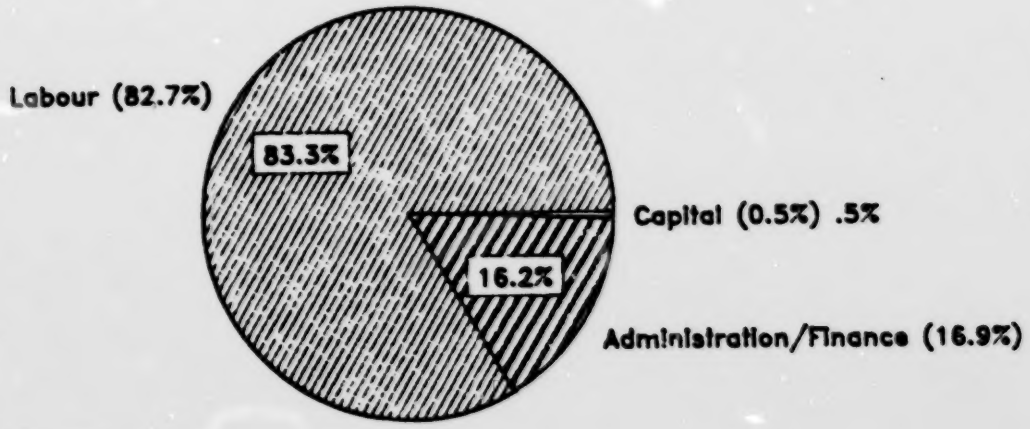
SCHEDULE 3

DEPARTMENT OF LABOUR
EXPENDITURE SUMMARY
BY APPROPRIATION

| | Adjusted Vote 1984/85 | Year Ending March 31, 1986 |
|---|---|---|
| 1. Administration and Finance..... | $1,486,600 | $1,450,500 |
| 2. Labour..... | 7,281,900 | 7,470,500 |
| 3. Expenditures Related to Capital..... | 41,000 | 41,000 |
| TOTAL DEPARTMENT OF LABOUR | $8,809 500 | $8,962,000 |

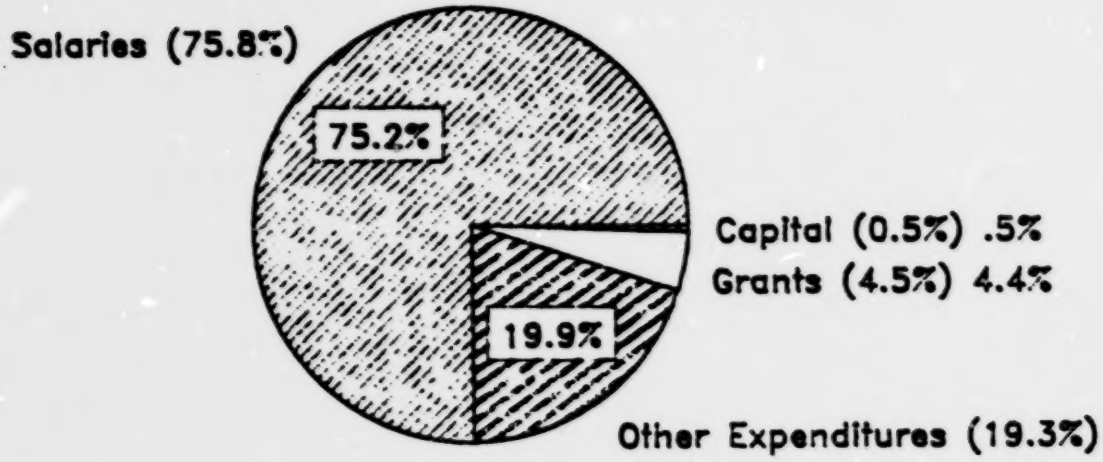
SCHEDULE 4

Department of Labour
1985/86 Main Estimates of Expenditure
Percentage Distribution By Main Appropriation
With Comparative Previous Year in ( )



SCHEDULE 5

Department of Labour
1985/86 Main Estimates of Expenditure
Percentage Distribution by Major Element
With Comparative Previous Year in (  )



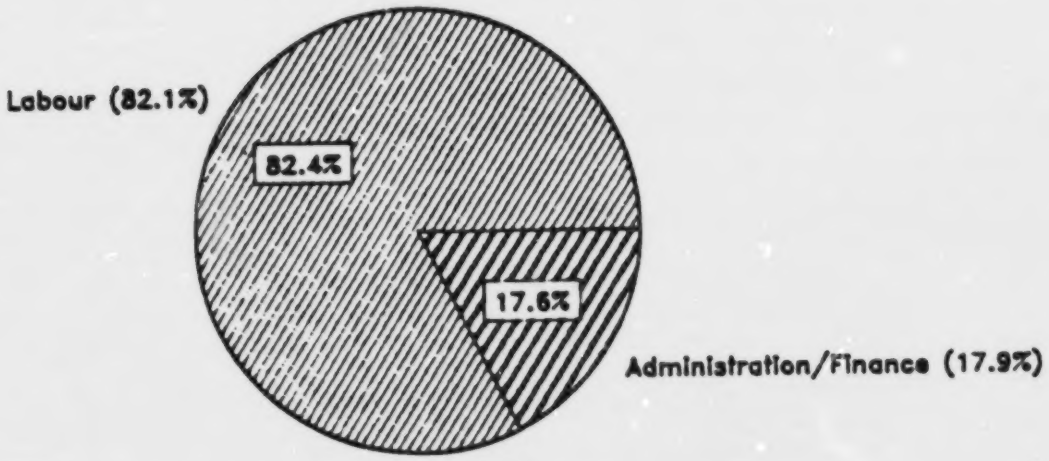
SCHEDULE 6

# DEPARTMENT OF LABOUR
## STAFF YEAR SUMMARY
## BY APPROPRIATION

| Res. No. | Appro. No. | Division/Branch | Adjusted Vote 1984/85 SY | Adjusted Vote 1984/85 Salaries | Year Ending March 31, 1986 SY | Year Ending March 31, 1986 Salaries |
|---|---|---|---|---|---|---|
| | 11-1 | Administration and Finance | | | | |
| | 11-1(a) | Minister's Salary | .26 | $ 9,800 | 1.00 | $ 19,600 |
| | 11-1(b)-1 | Executive Support | 12.00 | 419,000 | 11.00 | 355,200 |
| | 11-1(c)-1 | Research and Planning | 10.00 | 326,900 | 10.00 | 330,300 |
| | 11-1(d)-1 | Financial & Administrative Services | 17.16 | 469,000 | 17.16 | 483,500 |
| | | Total - Administration & Finance | 39.42 | 1,224,700 | 39.16 | 1,188,600 |
| | 11-2 | Labour | | | | |
| | 11-2(a)-1 | Division Administration | 4.00 | $ 149,900 | 4.00 | $ 155,000 |
| | 11-2(b)-1 | Mechanical and Engineering | 42.32 | 1,259,300 | 41.32 | 1,218,000 |
| | 11-2(c)-1 | Fire Prevention | 36.05 | 1,161,500 | 38.05 | 1,183,100 |
| | 11-2(c)-3(a) | Engineering & Technical Services | 12.00 | 359,100 | 11.00 | 352,200 |
| | 11-2(d)-1 | Employment Standards | 34.00 | 980,600 | 34.00 | 992,000 |
| | 11-2(e)-1 | Manitoba Labour Board | 12.00 | 267,600 | 12.00 | 344,400 |
| | 11-2(f)-1 | Conciliation & Mediation Services | 8.36 | 351,700 | 8.36 | 346,800 |
| | 11-2(g)-1 | Apprenticeship & Training | 25.00 | 675,600 | 26.00 | 719,300 |
| | 11-2(h)-1 | Pension Commission | 8.00 | 246,200 | 8.00 | 242,600 |
| | | Total - Labour | 182.21 | $5,451,500 | 183.21 | $5,553,400 |
| | | TOTAL DEPARTMENT | 222.11 | $6,676,200 | 222.37 | $6,742,000 |

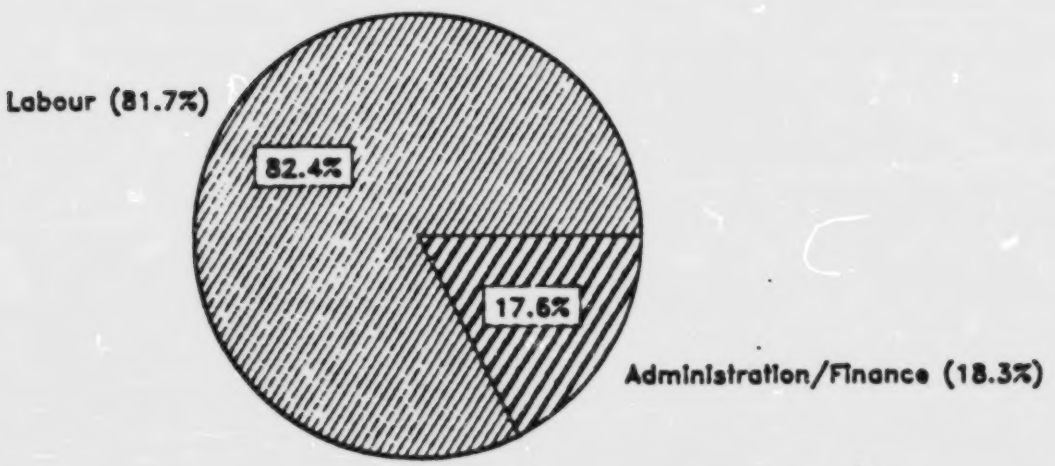
SCHEDULE 7

Department of Labour 1985/86 Staff Year Summary
Percentage Distribution of Staff Years
By Main Appropriation
With Comparative Previous Year in (  )




SCHEDULE 8

Department of Labour 1985/86 Staff Year Summary
Percentage Distribution of Salaries
By Main Appropriation
With Comparative Previous Year in (  )



SCHEDULE 9

DEPARTMENT OF LABOUR
STAFF YEAR SUMMARY 1985/86
BY STAFF CATEGORY

| Division/Branch | Staff Categories | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | Managerial | | Professional | | Technical | | Administrative Support | | Total |
| | SY | $ | SY | $ | SY | $ | SY | $ | $ |
| Minister's Salary | 1.00 | 19,600 | - | - | - | - | - | - | 19,600 |
| Executive Support | 2.00 | 96,600 | 4.00 | 161,600 | - | - | 5.00 | 97,000 | 355,200 |
| Research & Planning | 1.00 | 53,900 | 7.00 | 236,800 | - | - | 2.00 | 39,600 | 330,300 |
| Financial & Admin. Services | 5.00 | 215,800 | 1.00 | 34,500 | - | - | 11.16 | 233,200 | 483,500 |
| Total Administration And Finance | 9.00 | 385,900 | 12.00 | 432,900 | - | - | 18.16 | 369,800 | 1,188,600 |
| Division Administration | 1.00 | 57,700 | 2.00 | 76,100 | - | - | 1.00 | 21,200 | 155,000 |
| Mechanical & Engineering | 2.00 | 83,700 | 27.00 | 877,500 | 1.00 | 37,300 | 11.32 | 219,500 | 1,218,000 |
| Fire Prevention | 6.00 | 248,800 | - | - | 32.00 | 1,078,000 | 11.05 | 208,500 | 1,535,300 |
| Employment Standards | 6.00 | 218,000 | - | - | - | - | 28.00 | 774,000 | 992,000 |
| Manitoba Labour Board | 5.00 | 189,800 | 2.00 | 63,900 | - | - | 5.00 | 90,700 | 344,400 |
| Conciliation & Mediation Services | 2.00 | 110,300 | 3.00 | 132,600 | 2.00 | 74,100 | 1.36 | 29,800 | 346,800 |
| Apprenticeship & Training | 3.00 | 122,100 | 1.00 | 34,400 | 11.00 | 314,700 | 11.00 | 248,100 | 719,300 |
| Pension Commission | 2.00 | 69,100 | 4.00 | 138,200 | - | - | 2.00 | 35,300 | 242,600 |
| Total Labour | 27.00 | 1,099,500 | 39.00 | 1,322,700 | 46.00 | 1,504,100 | 71.21 | 1,627,100 | 5,553,400 |
| TOTAL DEPARTMENT | 36.00 | 1,485,400 | 51.00 | 1,755,600 | 46.00 | 1,504,100 | 89.37 | 1,996,900 | 6,742,000 |

PART 2

DETAILED FINANCIAL INFORMATION

| Adjusted Vote 1984-85 | Labour(X1) | Year Ending March 31, 1986 |
|---|---|---|
| | DEPARTMENT SUMMARY | |
| $1,486,600 | 1. Administration and Finance..... | $1,450,500 |
| 7,281,900 | 2. Labour..... | 7,470,500 |
| 41,000 | 3. Expenditures Related to Capital... | 41,000 |
| $8,809,500* | TOTAL FOR LABOUR..... | $8,962,000 |

*RECONCILIATION STATEMENT

| Details | 1984-85 Estimate |
|---|---|
| 1984-85 Main Estimates..... | $9,229,200 |
| Transfer to Community Services..... | (419,700) |
| 1984-85 Adjusted Vote..... | $8,809,500 |

| Adjusted Vote 1984-85 | Appro. No. | Labour(X1) Details of Appropriations | Year Ending March 31, 1986 | Resolution No. |
|---|---|---|---|---|
| $1,486,600 | 1. | ADMINISTRATION AND FINANCE | $1,450,500 | 107 |
| | | * Provides direction, control and co-ordination of departmental policies and programs. | | |
| | | * Conducts research on labour issues, analyzes labour relations trends and assists with the development of planning and management systems. | | |
| | | * Provides financial and personnel management and other administrative support services for the department as a whole. | | |
| | | | | Reference Number |
| $ 9,800 | (a) | Minister's Salary | $ 19,600 | 1 |
| 563,700 | (b) | Executive Support | 499,900 | 2 |
| 409,100 | (c) | Research and Planning | 412,500 | 3 |
| 504,000 | (d) | Financial & Administrative Services | 518,500 | 4 |
| $1,486,600 | | | $1,450,500 | |

REFERENCE NO. 1

MINISTER'S SALARY

* Provides for the Minister's salary entitlement as a member of the Executive Council

| Adjusted Vote 1984-85 | | | Year Ending March 31, 1986 | |
|---|---|---|---|---|
| SY | $ | | SY | $ |
| .26 | 9,800 | PERSONNEL..... | 1.00 | 19,600 |

REFERENCE NO. 2

EXECUTIVE SUPPORT

* Advises the Minister on matters relating to Labour.

* Provides overall policy direction for departmental programs.

* Undertakes strategic planning and policy development for the Department of Labour.

| Adjusted Vote 1984-85 | | | Year Ending March 31, 1986 | |
|---|---|---|---|---|
| SY | $ | | SY | $ |
| | | PERSONNEL | | |
| 2.00 | 92,900 | Managerial..... | 2.00 | 96,600 |
| 5.00 | 231,600 | Professional..... | 4.00 | 161,600 |
| 5.00 | 94,500 | Administrative Support..... | 5.00 | 97,000 |
| 12.00 | 419,000 | Total Personnel..... | 11.00 | 355,200 |
| | | OTHER EXPENDITURES | | |
| | 10,000 | Personnel Services (Fees)..... | | 10,000 |
| | 20,000 | Transportation..... | | 25,000 |
| | 52,600 | Communication..... | | 34,600 |
| | 40,400 | Supplies and Services..... | | 51,400 |
| | 21,700 | Other Operating..... | | 23,700 |
| | 144,700 | Total Other Expenditures..... | | 144,700 |
| | 563,700 | TOTAL EXPENDITURES..... | | 499,900 |

NOTE 1. Reduction of 1 SY reflects completion of term of Labour Law Review Consultant.

REFERENCE NO. 3

RESEARCH AND PLANNING

* Prepares information on labour relations conditions and trends.

* Provides research and analysis to the Department.

* Provides development and support for departmental planning.

* Assists the Department with the improvement of management information and operational systems.

| Adjusted Vote 1984-85 | | | Year Ending March 31, 1986 | |
|---|---|---|---|---|
| SY | $ | | SY | $ |
| | | PERSONNEL | | |
| 1.00 | 53,800 | Managerial | 1.00 | 53,900 |
| 7.00 | 235,600 | Professional | 7.00 | 236,800 |
| 2.00 | 37,500 | Administrative Support | 2.00 | 39,600 |
| 10.00 | 326,900 | Total Personnel | 10.00 | 330,300 |
| | | OTHER EXPENDITURES | | |
| | 3,000 | Transportation | | 3,000 |
| | 9,500 | Communication | | 8,800 |
| | 20,400 | Supplies and Services | | 20,500 |
| | 1,000 | Capital | | 1,000 |
| | 48,300 | Other Operating | | 48,900 |
| | 82,200 | Total Other Expenditures | | 82,200 |
| | 409,100 | TOTAL EXPENDITURES | | 412,500 |

REFERENCE NO. 4

FINANCIAL AND ADMINISTRATIVE SERVICES

* Provides personnel and payroll services to the department, including staffing, job evaluation, performance review and development, training, coordination of departmental Affirmative Action, employee relations and employee benefits and payroll administration.

* Provides central budget, accounting, and financial reporting and control services for the department, as well as general financial assistance and advice to departmental executive and managers.

* Provides general administrative advice and assistance to the department with respect to vehicle management, space planning, office machinery and equipment, furniture, telecommunications and other matters.

| Adjusted Vote 1984-85 | | | Year Ending March 31, 1986 | |
|---|---|---|---|---|
| SY | $ | | SY | $ |
| | | PERSONNEL | | |
| 5.00 | 210,200 | Managerial..... | 5.00 | 215,800 |
| 1.00 | 34,400 | Professional..... | 1.00 | 34,500 |
| 11.16 | 224,400 | Administrative Support..... | 11.16 | 233,200 |
| 17.16 | 469,000 | Total Personnel..... | 17.16 | 483,500 |
| | | OTHER EXPENDITURES | | |
| | 1,200 | Transportation..... | | 1,200 |
| | 6,800 | Communication..... | | 6,800 |
| | 16,300 | Supplies and Services..... | | 16,300 |
| | 10,700 | Other Operating..... | | 10,700 |
| | 35,000 | Total Other Expenditures..... | | 35,000 |
| | 504,000 | TOTAL EXPENDITURES..... | | 518,500 |

| Adjusted Vote 1984-85 | Appro. No. | Labour(X1) Details of Appropriations | Year Ending March 31, 1986 | Resolution No. |
|---|---|---|---|---|
| $7,281,900 | 2. | LABOUR | $7,470,500 | 108 |

* Provides for the operation of the office of the Assistant Deputy Minister.

* Provides inspection and regulatory services concerning safety aspects of buildings, mobile homes and certain mechanical, electrical and other technical equipment.

* Promotes the prevention of fires and the reduction of loss of life and property when fires occur.

* Provides the enforcement of established standards relating to terms and conditions of employment.

* Processes and considers applications made to the Manitoba Labour Board.

* Provides conciliation and mediation services to labour management.

* Facilitates the development of persons to the level of skilled tradespersons.

* Promotes the establishment, extension and improvement of pension plans and protects the pension rights of employees under existing pension plans.

* Provides grant funds to certain organizations.

| | | Reference Number |
|---|---|---|
| $ 164,900...(a) | Divisional Administration | $ 170,000 | 1 |
| 1,521,200...(b) | Mechanical and Engineering | 1,479,900 | 2 |
| 1,609,600...(c) | Fire Prevention | 1,631,200 | 3 |
| 400,500...(c)3. | Engineering and Technical Services | 393,600 | 4 |
| 1,412,500...(d) | Employment Standards | 1,425,900 | 5 |

| Adjusted Vote 1984-85 | Appro. No. | Labour(X1) Details of Appropriations | Year Ending March 31, 1986 | Resolution No. |
|---|---|---|---|---|
| | | | | Reference Number |
| $ 322,900 | (e) | Manitoba Labour Board | $ 447,400 | 6 |
| 376,000 | (f) | Conciliation & Mediation Services | 393,100 | 7 |
| 890,600 | (g) | Apprenticeship & Training | 949,300 | 8 |
| 315,200 | (h) | Pension Commission | 311,600 | 9 |
| 268,500 | (i) | Grants | 268,500 | 10 |
| $7,281,900 | | | $7,470,500 | |

REFERENCE NO.1

DIVISIONAL ADMINISTRATION

* Provides the necessary direction and control to ensure the effective operation of the Division.

| Adjusted Vote 1984-85 | | | Year Ending March 31, 1986 | |
|---|---|---|---|---|
| SY | $ | | SY | $ |
| | | PERSONNEL | | |
| 1.00 | 48,800 | Managerial | 1.00 | 57,700 |
| 2.00 | 80,000 | Professional | 2.00 | 76,100 |
| 1.00 | 21,100 | Administrative Support | 1.00 | 21,200 |
| 4.00 | 149,900 | Total Personnel | 4.00 | 155,000 |
| | | OTHER EXPENDITURES | | |
| | 3,000 | Transportation | | 3,000 |
| | 5,500 | Communication | | 5,500 |
| | 2,500 | Supplies and Services | | 2,500 |
| | 4,000 | Other Operating | | 4,000 |
| | 15,000 | Total Other Expenditures | | 15,000 |
| | 164,900 | TOTAL EXPENDITURES | | 170,000 |

REFERENCE NO.2

MECHANICAL AND ENGINEERING

* Provides inspection and regulatory services concerning safety aspects of certain mechanical, electrical and fuel-fired equipment.

* Provides for the examination and licensing or certification of certain tradespeople.

* Promotes safety and safety awareness through its services.

| Adjusted Vote 1984-85 | | | Year Ending March 31, 1986 | |
|---|---|---|---|---|
| SY | $ | | SY | $ |
| | | PERSONNEL | | |
| 2.00 | 75,600 | Managerial | 2.00 | 83,700 |
| 28.00 | 929,100 | Professional | 27.00 | 877,500 |
| 1.00 | 37,200 | Technical | 1.00 | 37,300 |
| 11.32 | 217,400 | Administrative Support | 11.32 | 219,500 |
| 42.32 | 1,259,300 | Total Personnel | 41.32 | 1,218,000 |
| | | OTHER EXPENDITURES | | |
| | 7,400 | Personnel Services (Fees) | | 2,000 |
| | 111,100 | Transportation | | 108,000 |
| | 17,700 | Communication | | 20,100 |
| | 50,900 | Supplies and Services | | 49,300 |
| | 74,800 | Other Operating | | 82,500 |
| | 261,900 | Total Other Expenditures | | 261,900 |
| | 1,521,200 | TOTAL EXPENDITURES | | 1,479,900 |

NOTES

1. Decrease of 1 SY relates to the deletion of the position of Assistant Director.

REFERENCE NO. 3

FIRE PREVENTION

* Provides education and training services in order to increase public awareness in fire prevention/protection activities and to train those who are involved in fire protection and fire prevention activities in the Province.

* Administers the Manitoba Fire Code to minimize the loss of life and property from fires in the Province.

* Provides for the investigation of fires and the statistical analysis of fire reports in order to determine the circumstances surrounding the cause and origin of fires.

| Adjusted Vote 1984-85 | | | Year Ending March 31, 1986 | |
|---|---|---|---|---|
| SY | $ | | SY | $ |
| | | PERSONNEL | | |
| 5.00 | 210,900 | Managerial | 5.00 | 207,400 |
| 23.00 | 797,600 | Technical | 24.00 | 803,000 |
| 8.05 | 153,000 | Administrative Support | 9.05 | 172,700 |
| 36.05 | 1,161,500 | Total Personnel | 38.05 | 1,183,100 |
| | | OTHER EXPENDITURES | | |
| | 9,000 | Personnel Services (Fees) | | 9,000 |
| | 1,000 | Grants | | 1,000 |
| | 175,600 | Transportation | | 175,600 |
| | 80,000 | Communication | | 50,000 |
| | 49,100 | Supplies and Services | | 60,100 |
| | 19,500 | Capital | | 20,000 |
| | 113,900 | Other Operating | | 132,400 |
| | 448,100 | Total Other Expenditures | | 448,100 |
| | 1,609,600 | TOTAL EXPENDITURES | | 1,631,200 |

NOTES

1. Increase of 1 SY is for a Maintenance Person for the Emergency Services Training Centre in Brandon.

2. Increase of 1 SY is for a clerical position for the Emergency Services Training Centre in Brandon.

REFERENCE NO. 4

ENGINEERING AND TECHNICAL SERVICES

* Provides plans examination and building inspection services under the Manitoba Building Code to ensure public safety.

* Assists municipalities in the administration of the Buildings and Mobile Homes Act and in the enforcement of the Manitoba Building Code.

* Prepares and delivers seminars and training courses for building inspectors.

| Adjusted Vote 1984-85 | | | Year Ending March 31, 1986 | |
|---|---|---|---|---|
| SY | $ | | SY | $ |
| | | PERSONNEL | | |
| 1.00 | 37,200 | Managerial | 1.00 | 41,400 |
| 9.00 | 289,300 | Technical | 8.00 | 275,000 |
| 2.00 | 32,600 | Administrative Support | 2.00 | 35,800 |
| 12.00 | 359,100 | Total Personnel | 11.00 | 352,200 |
| | | OTHER EXPENDITURES | | |
| | 4,600 | Personnel Services (Fees) | | 4,600 |
| | 20,700 | Transportation | | 20,700 |
| | 4,900 | Communication | | 4,900 |
| | 3,200 | Supplies and Services | | 3,200 |
| | 8,000 | Other Operating | | 8,000 |
| | 41,400 | Total Other Expenditures | | 41,400 |
| | 400,500 | TOTAL EXPENDITURES | | 393,600 |

NOTE

1. Reduction of 1 SY reflects the transfer of vacant SY to meet the needs for a Maintenance Person at the Emergency Services Training Centre in Brandon.

REFERENCE NO. 5

EMPLOYMENT STANDARDS

* Investigates monetary and non-monetary complaints to ensure that the minimum benefits and working conditions provided by labour standards legislation are enjoyed.

* Recovers wages found owing to employees either through the findings of Branch Officers or by Orders of the Manitoba Labour Board.

* Provides an educational program to help the public achieve a better understanding of labour standards legislation.

* Administers The Payment of Wages Fund which protects the wages of employees up to a maximum of $1,200.00 in any calendar year.

| Adjusted Vote 1984-85 | | | Year Ending March 31, 1986 | |
|---|---|---|---|---|
| SY | $ | | SY | $ |
| | | PERSONNEL | | |
| 6.00 | 205,600 | Managerial | 6.00 | 218,000 |
| 28.00 | 775,000 | Administrative Support | 28.00 | 774,000 |
| 34.00 | 980,600 | Total Personnel | 34.00 | 992,000 |
| | | OTHER EXPENDITURES | | |
| | 6,800 | Personnel Services (Board Fees) | | 6,800 |
| | 51,400 | Transportation | | 51,400 |
| | 26,100 | Communication | | 26,100 |
| | 14,600 | Supplies and Services | | 14,600 |
| | 13,000 | Other Operating | | 15,000 |
| | 111,900 | Total Other Expenditures | | 113,900 |
| | | PAYMENT OF WAGES FUND | | |
| | 320,000 | Total Payment of Wages Fund | | 320,000 |
| | 1,412,500 | TOTAL EXPENDITURES | | 1,425,900 |

REFERENCE NO. 6

MANITOBA LABOUR BOARD

* Deals with applications filed pursuant to the Labour Relations Act and the Workplace Safety and Health Act.

* Deals with complaints referred to the Board (as the Wages Board appointed under section 2 of the Payment of Wages Act) by the Employment Standards Division under the Payment of Wages Act, the Employment Standards Act, the Vacations with Pay Act and the Construction Industry Wages Act.

* Provides expert information to both parties in matters related to the Labour Relations Act.

| Adjusted Vote 1984-85 | | | Year Ending March 31, 1986 | |
|---|---|---|---|---|
| SY | $ | | SY | $ |
| | | PERSONNEL | | |
| 5.00[1.] | 150,400 | Managerial | 5.00 | 189,800 |
| 2.00[2.] | 47,500 | Professional | 2.00 | 63,900 |
| 5.00[3.] | 69,700 | Administrative Support | 5.00 | 90,700 |
| 12.00 | 267,600 | Total Personnel | 12.00 | 344,400 |
| | | OTHER EXPENDITURES | | |
| | 24,500 | Personnel Services (Board Fees) | | 27,000 |
| | 7,000 | Transportation | | 8,000 |
| | 3,800 | Communication | | 5,300 |
| | 17,300 | Supplies and Services | | 23,000 |
| | - | Capital | | 30,000 |
| | 2,700 | Other Operating | | 9,700 |
| | 55,300 | Total Other Expenditures | | 103,000 |
| | 322,900 | TOTAL EXPENDITURES | | 447,400 |

NOTES

1. Includes one additional SY (Executive Officer) approved during 1984-85. Funds For this position were not provided for in the adjusted vote of $150,400.

2. Includes one additional SY (half-time Librarian and half-time Researcher) approved during 1984-85. Funds for these positions were not provided for in the adjusted vote of $47,500.

3. Includes one additional SY (Administrative Secretary) approved during 1984-85. Funds for this position were not provided for in the adjusted vote of $69,700.

REFERENCE NO. 7

CONCILIATION AND MEDIATION SERVICES

* Meets with labour and management upon request and when the two parties have failed to reach agreement in direct negotiations.

* Meets with labour and management upon request and when the two parties have failed to settle a grievance. Prior to rights arbitration, settlement will be attempted by a grievance mediator as provided in the Labour Relations Act, effective January 1, 1985.

* Promotes good relations in both the public and private sectors of industry through conciliation and personal contact for the needs of labour relations.

| Adjusted Vote 1984-85 | | | Year Ending March 31, 1986 | |
|---|---|---|---|---|
| SY | $ | | SY | $ |
| | | PERSONNEL | | |
| 2.00 | 110,200 | Managerial | 2.00 | 110,300 |
| 3.00 | 132,300 | Professional | 3.00 | 132,600 |
| 2.00 | 79,500 | Technical | 2.00 | 74,100 |
| 1.36 | 29,700 | Administrative Support | 1.36 | 29,800 |
| 8.36 | 351,700 | Total Personnel | 8.36 | 346,800 |
| | | OTHER EXPENDITURES | | |
| | 9,000 | Transportation | | 10,000 |
| | 4,100 | Communications | | 6,100 |
| | 6,700 | Supplies and Services | | 21,700 |
| | 4,500 | Other Operating | | 8,500 |
| | 24,300 | Total Other Expenditures | | 46,300 |
| | 376,000 | TOTAL EXPENDITURES | | 393,100 |

REFERENCE NO. 8

APPRENTICESHIP AND TRAINING

* Establishes standards of competency for persons working in designated trades.

* Promotes and directs the training of individuals, through apprenticeship training, to attain the established standards in apprenticeable trades.

* Develops and conducts examinations to ensure that standards have been met.

* Develops and maintains standards of service for barbers and hairdressers.

| Adjusted Vote 1984-85 | | | Year Ending March 31, 1986 | |
|---|---|---|---|---|
| SY | $ | | SY | $ |
| | | PERSONNEL | | |
| 3.00 | 101,500 | Managerial | 3.00 | 122,100 |
| 1.00 | 32,100 | Professional | 1.00 | 34,400 |
| 10.00 | 301,400 | Technical | 11.00 | 314,700 |
| 11.00 | 240,600 | Administrative Support | 11.00 | 248,100 |
| 25.00 | 675,600 | Total Personnel | 26.00 | 719,300 |
| | | OTHER EXPENDITURES | | |
| | 15,500 | Personnel Services (Board Fees) | | 21,500 |
| | 125,000 | Grants | | 125,000 |
| | 25,500 | Transportation | | 27,500 |
| | 15,600 | Communication | | 17,600 |
| | 20,500 | Supplies and Services | | 24,000 |
| | 12,900 | Other Operating | | 14,400 |
| | 215,000 | Total Other Expenditures | | 230,000 |
| | 890,600 | TOTAL EXPENDITURES | | 949,300 |

NOTE

1. Additional technical position is an Examination/Curriculum Development Officer. This position has been established to assist in developing curriculum and examinations and to facilitate access to the apprenticeship training.

REFERENCE NO.9

PENSION COMMISSION

* Promotes pension plans and retirement planning.

* Registers new pension plans in the Province.

* Protects the rights of employees and employers under company pension plans and resolves pension concerns of both groups.

* Conducts research studies for the improvement of pension legislation.

| Adjusted Vote 1984-85 | | | Year Ending March 31, 1986 | |
|---|---|---|---|---|
| SY | $ | | SY | $ |
| | | PERSONNEL | | |
| 2.00 | 73,600 | Managerial..... | 2.00 | 69,100 |
| 4.00 | 139,100 | Professional..... | 4.00 | 138,200 |
| 2.00 | 33,500 | Administrative Support | 2.00 | 35,300 |
| 8.00 | 246,200 | Total Personnel | 8.00 | 242,600 |
| | | OTHER EXPENDITURES | | |
| | 6,700 | Personnel Services (Board Fees)..... | | 6,700 |
| | 5,000 | Transportation..... | | 5,000 |
| | 23,500 | Communication..... | | 23,500 |
| | 26,900 | Supplies and Services..... | | 26,900 |
| | 6,900 | Other Operating | | 6,900 |
| | 69,000 | Total Other Expenditures | | 69,000 |
| | 315,200 | TOTAL EXPENDITURES | | 311,600 |

REFERENCE NO. 10

GRANTS

* Provides grant funds to certain organizations.

| Adjusted Vote 1984-85 | | | Year Ending March 31, 1986 | |
|---|---|---|---|---|
| SY | $ | | SY | $ |
| - | 268,500 | GRANTS..... | - | 268,500 |

| Adjusted Vote 1984-85 | Appro. No. | Labour (X1) Details of Appropriations | Year Ending March 31, 1986 | Resolution No. |
|---|---|---|---|---|
| $ 41,000 | 3. | EXPENDITURES RELATED TO CAPITAL ASSETS | $ 41,000 | 109 |
| | | * Acquisition of mobile radios for the implementation of a standard Fire Services Communications System within the Province. | | |
| | | | | Reference Number |
| $ 41,000 | (a) | Expenditures Related to Capital Assets | $ 41,000 | 1 |

REFERENCE NO. 1

EXPENDITURES RELATED TO CAPITAL ASSETS

* Provides funding for the acquisition of mobile radios to be installed in each of the lead vehicles of fire departments operating within the Mutual Aid Districts in the Province of Manitoba.

* The 1985-86 request represents the fourth step of a planned six step program to implement the system across the Province.

# PART 3

# HISTORICAL INFORMATION

DEPARTMENT OF LABOUR
FIVE YEAR EXPENDITURE AND STAFFING SUMMARY
BY APPROPRIATION ($000)
FOR YEARS ENDING MARCH 31, 1982 - MARCH 31, 1986

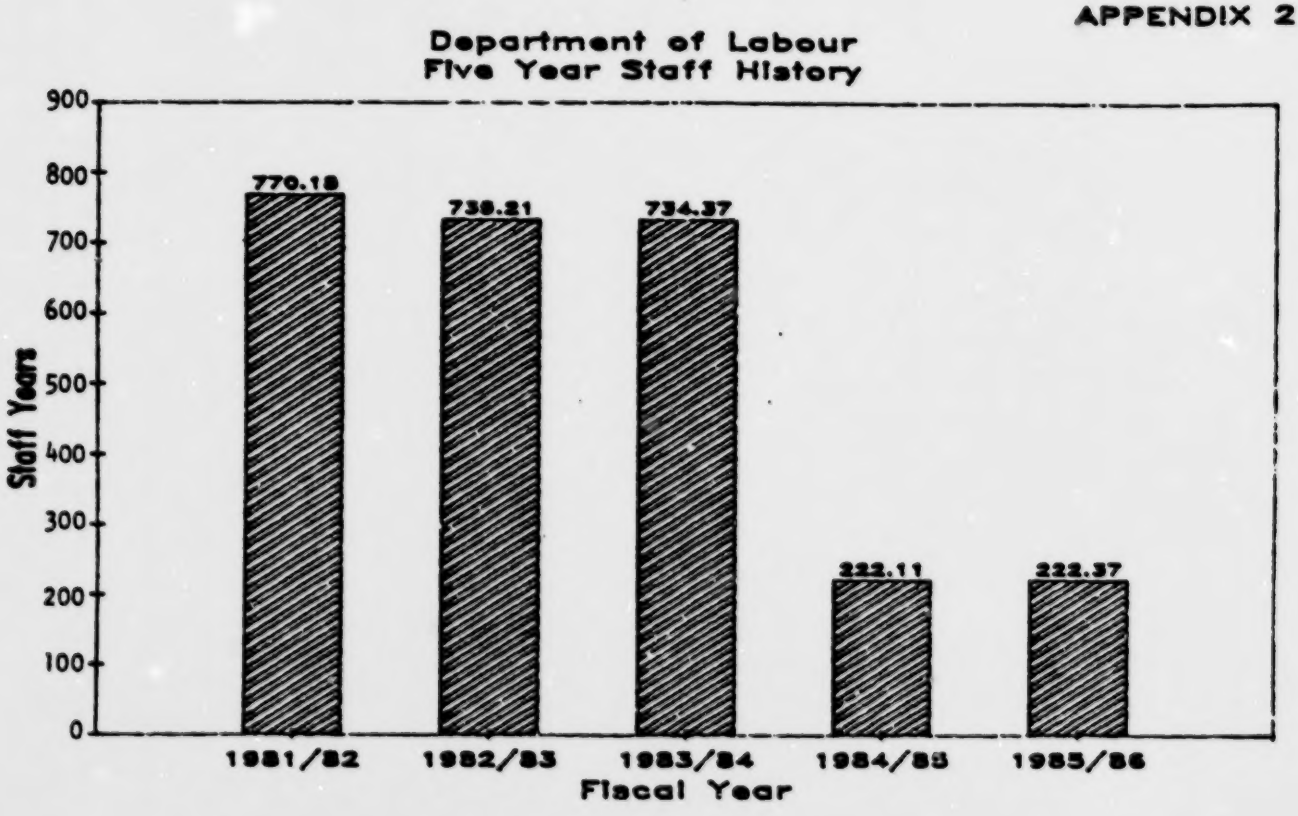
| Program[1] | Actual Expenditures | | | | | | Adjusted Vote 1984/85 | | Main Estimates 1985/86 | |
|---|---|---|---|---|---|---|---|---|---|---|
| | 1981/82 | | 1982/83 | | 1983/84 | | | | | |
| | SY | $ | SY | $ | SY | $ | SY | $ | SY | $ |
| Administration and Finance | 56.00 | 1,541.8 | 57.26 | 1,775.2 | 75.16 | 2,881.7[3] | 39.42 | 1,486.6[5] | 39.16 | 1,450.5 |
| Labour | 187.44 | 5,834.9[2] | 149.21 | 5,284.0 | 149.21 | 5,647.7 | 182.21 | 7,281.9[6] | 183.21 | 7,470.5 |
| Expenditures Related to Capital | - | 92.4 | - | 79.3 | - | 91.3 | - | 41.0 | - | 41.0 |
| Employment Services | 526.26 | 9,394.6 | 528.26 | 12,750.1 | 510.00 | 7,862.8[4] | | | | |
| TOTAL | 770.18 | 16,863.8 | 735.21 | 19,888.6 | 734.37 | 16,483.5 | 222.11 | 8,809.5 | 222.37 | 8,962.0 |



NOTES

1. The Summary represents actual expenditures for the first three years ending March 31, 1984, adjusted vote expenditures for the year ended March 31, 1985 and Main Estimates for the year ending March 31, 1986.
2. Labour Division totals include 49.23 SY and $1,588.3 for the Workplace Safety and Health Branch which was transferred to the Department of Workplace Safety and Health and Environment after 1981/82.
3. Administration and Finance totals for 1983/84 include 16.00SY and $588.2 for Research and Planning Branch. Prior to this year, Research and Planning had been included within the Employment Services Division.
4. The reduction in staff years reflects the transfer of 16.00SY and $588.2 for the Research and Planning Branch to the Administration and Finance main appropriation. After 1983/84, the Employment Services Division was transferred to the Department of Employment Services and Economic Security.
5. The reduction in staff years and dollars reflects the fact that a portion of the Administration and Research and Planning Branches were transferred to the Department of Employment Services and Economic Security along with the Employment Services Division after 1983/84. As well, the staff years and dollars associated with the responsibility for the Status of Women were transferred to the Minister of Community Services during 1984/85 and will appear in the Adjusted Vote of that Department for 1984/85.
6. The increase in staff years and dollars reflects the fact that the Apprenticeship and Training Branch, which had been included within the Employment Services Division prior to 1984/85, was transferred to become part of the Labour Division. As well, the Divisional Administration, which had been included within the Administration and Finance appropriation prior to 1984/85 was transferred to the Labour Division appropriation.

APPENDIX 2




APPENDIX 3